

## Overview

In this activity you will meet the following daily objectives:

1. Discover how to use the *CorelDRAW* clip-art CD and book to locate and open images.
2. Use *CorelDRAW* to complete one of the following:
  - a) to develop a new advertisement
  - b) to reproduce the **Fund-raiser Poster Work Sheet**
  - c) to reproduce parts of the **Multinational Sign Work Sheet**.

### STEP 1



## Inventory

If necessary, turn on the computer and wait for it to go through its "boot up" procedure. When the Media Cruiser interface is displayed, log in, and click **Lessons, Activity 7, then Inventory**. Once you've located the various items on the list, click Yes. If you are unable to find an item, click No. Report any problems such as missing or damaged items to the instructor. You will also be required to document the items in the Inventory Journal that will appear after you click No. When you are finished, click Score It.

### STEP 2

## Do this

Over the next few activities you will use *CorelDRAW* to either recreate the **Fund-raiser Poster Work Sheet** or parts of the **Multinational Sign Work Sheet**, or you will create an entirely new advertisement. During **Activity Nine**, you will print the "work sheet drawing," the new ad, or the AT certificate and press it onto a product.

Clip-art is one feature that can help you develop or enhance your work. *CorelDRAW* offers thousands of clip-art and images in many different categories.



Click the **Programs** button and select *CorelDRAW* to begin the program, then signal the instructor for the *CorelDRAW 2* CD. This CD contains all of the clip-art. Put the CD into the CD-ROM drive.

## STEP 2

Do this *continued*



Figure 7-1

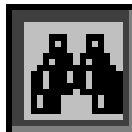


Figure 7-2

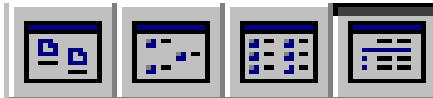


Figure 7-3

### Locating Clip-art in *CorelDRAW*

**1** Open a new page (File menu, New), then click the Tools menu, Scrapbook, and Browse.

**2** Double-click the CD10\_CLIPART icon (**Figure 7-1**), then double-click the Clipart folder, then the Collection folder.

Note: Suppose you wanted to look for a graphic of a slice of pizza. You could go about finding that graphic in a couple of ways. One would be to go through the folders until you found one that might have a picture of a piece of pizza (in this case, Clipart\Collection\Food\Junk). The better way, however, is to have the computer browse the CD for you.

**3** Click the Search icon (**Figure 7-2**) in the Scrapbook window, and in the Search for field, type “pizza” then click the Search button near the bottom right corner of the Scrapbook window. *The program will search for all images associated with your search word, and list them in the window.*

**4** Use the first three View icons (**Figure 7-3**) to see the graphics the program identified as being associated with your search word.

**5** When you find a graphic you want to use, simply click and drag it onto your page. *From there, you can manipulate it as necessary.*